

Minutes of the Annual Meeting of the Council of the City of Sheffield held in the Council Chamber, Town Hall, Pinstone Street, Sheffield S1 2HH, on Wednesday 15 May 2013, at 11.30 am, pursuant to notice duly given and Summonses duly served.

PRESENT

THE LORD MAYOR (Councillor Vickie Priestley)
THE DEPUTY LORD MAYOR (Councillor Peter Rippon)

1	<i>Arbourthorne Ward</i> Julie Dore John Robson	10	<i>Dore & Totley Ward</i> Joe Otten Colin Ross	19	<i>Mosborough Ward</i> David Barker Isobel Bowler Tony Downing
2	<i>Beauchief Greenhill Ward</i> Simon Clement-Jones Clive Skelton Roy Munn	11	<i>East Ecclesfield Ward</i> Garry Weatherall Steve Wilson Joyce Wright	20	<i>Nether Edge Ward</i> Anders Hanson Qurban Hussain Nikki Bond
3	<i>Beighton Ward</i> Helen Mirfin-Boukouris Chris Rosling-Josephs Ian Saunders	12	<i>Ecclesall Ward</i> Roger Davison Diana Stimely Penny Baker	21	<i>Richmond Ward</i> John Campbell Martin Lawton Lynn Rooney
4	<i>Birley Ward</i> Denise Fox Bryan Lodge Karen McGowan	13	<i>Firth Park Ward</i> Alan Law Chris Weldon Shelia Constance	22	<i>Shiregreen & Brightside Ward</i> Sioned-Mair Richards Peter Price Peter Rippon
5	<i>Broomhill Ward</i> Shaffaq Mohammed Jayne Dunn	14	<i>Fulwood Ward</i> Andrew Sangar Sue Alston	23	<i>Southey Ward</i> Tony Damms Gill Furniss
6	<i>Burngreave Ward</i> Jackie Drayton Ibrar Hussain Talib Hussain	15	<i>Gleadless Valley Ward</i> Cate McDonald Tim Rippon Steve Jones	24	<i>Stannington Ward</i> David Baker Vickie Priestley Katie Condliffe
7	<i>Central Ward</i> Jillian Creasy Mohammad Maroof Robert Murphy	16	<i>Graves Park Ward</i> Ian Auckland	25	<i>Stockbridge & Upper Don Ward</i> Alison Brelsford Philip Wood Richard Crowther
8	<i>Crookes Ward</i> Geoff Smith Rob Frost	17	<i>Hillsborough Ward</i> Janet Bragg Bob Johnson George Lindars-Hammond	26	<i>Walkey Ward</i> Ben Curran Nikki Sharpe Neale Gibson
9	<i>Darnall Ward</i> Harry Harpham Mazher Iqbal Mary Lea	18	<i>Manor Castle Ward</i> Jenny Armstrong Terry Fox Pat Midgley	27	<i>West Ecclesfield Ward</i> Trevor Bagshaw Alf Meade Adam Hurst
				28	<i>Woodhouse Ward</i> Mick Rooney Jackie Satur

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Sylvia Anginotti, Leigh Bramall, Bob McCann, Jack Scott, Ray Satur and Stuart Wattam.

(Note: Councillors Julie Dore, Terry Fox, Helen Mirfin Boukouris and Chris Weldon submitted apologies for absence for the first part of the meeting (items 1-4).)

2. TO ELECT A LORD MAYOR FOR THE ENSUING YEAR

Councillor John Campbell, the retiring Lord Mayor, took the Chair and the Chief Executive announced that the first business to be transacted was the election of a Lord Mayor for the ensuing year.

Whereupon it was:-

RESOLVED UNANIMOUSLY: On the Motion of Councillor David Baker, seconded by Councillor John Robson, that Councillor Vickie Priestley be elected Lord Mayor of the City of Sheffield for the Municipal Year 2013/2014.

Councillor Vickie Priestley, the Lord Mayor Elect, then made and subscribed to the declaration required by law to qualify her to act as Lord Mayor.

Whereupon the retiring Lord Mayor vacated the Chair, which was then taken by Councillor Vickie Priestley, the Lord Mayor.

3. TO MOVE A VOTE OF THANKS TO THE RETIRING LORD MAYOR AND LADY MAYORESS

RESOLVED UNANIMOUSLY: On the Motion of Councillor Jackie Satur, seconded by Councillor Colin Ross, that the best of thanks of this Council under the Common Seal be presented to Councillor John Campbell and Ms Catherine Taylor for the able and very satisfactory manner in which they have performed their various official duties as Lord Mayor and Lady Mayoress of this City during the past year.

4. TO APPOINT A DEPUTY LORD MAYOR FOR THE ENSUING YEAR

RESOLVED: On the Motion of Councillor Garry Weatherall, seconded by Councillor Penny Baker, that Councillor Peter Rippon be appointed Deputy Lord Mayor of the City of Sheffield for the Municipal Year 2013/2014.

Councillor Peter Rippon, the Deputy Lord Mayor Elect, then made and subscribed to the declaration required by law to qualify him to act as Deputy Lord Mayor.

5. TO ELECT A LEADER OF THE COUNCIL FOR THE ENSUING YEAR

RESOLVED: On the motion of Councillor Harry Harpham, seconded by Councillor Chris

Rosling Josephs, that Councillor Julie Dore be appointed Leader of the Council for the ensuing year.

6. TO RECEIVE NOTIFICATION OF CABINET AND CABINET ADVISER APPOINTMENTS, THE LEADER'S SCHEME OF DELEGATION FOR THE DISCHARGE OF EXECUTIVE FUNCTIONS, AND SHADOW CABINET APPOINTMENTS FOR THE ENSUING YEAR

RESOLVED: On the Motion of Councillor Pat Midgley, seconded by Councillor Penny Baker, that the City Council:-

- (a) notes the Leader's notification of the appointment of a Deputy Leader and Cabinet Members, including their portfolio areas of responsibility, and the appointment of Cabinet Members to serve on the Cabinet Highways Committee (including substitutes), and approves the appointment of Cabinet Advisers, all as detailed in the schedule circulated at the meeting;
- (b) notes that the Leader's scheme of delegation currently in operation for the discharge of Executive functions (i) will continue, other than in relation to the Portfolios of the Cabinet Members, where minor changes will be made to some of the remits, and these will be published and circulated to all Members in the near future and (ii) has removed the delegation of those functions which were previously delegated to Area Committees;
- (c) notes the main opposition group's notification of the Leader of the Opposition and approves the appointment of Shadow Cabinet Members, as detailed in the schedule circulated at the meeting; and
- (d) notes that the effect of these appointments upon the Special Responsibility Allowance element of the budget for Members' Allowances will be set out in the motion to be approved later at the meeting in relation to the Members' Allowances Scheme for 2013/14.

CABINET MEMBERS, CABINET ADVISERS AND MEMBERS OF THE CABINET HIGHWAYS COMMITTEE 2013/14

Title/Post	Name	Ward
Cabinet:-		
Portfolio:-		
Leader	Councillor Julie Dore	Arbourthorne
Finance and Resources	Councillor Bryan Lodge	Birley

Homes and Neighbourhoods	Councillor Harry Harpham (Deputy Leader)	Darnall
Children, Young People and Families	Councillor Jackie Drayton	Burngreave
Business, Skills and Development (including Transport)	Councillor Leigh Bramall	Southey
Health, Care and Independent Living	Councillor Mary Lea	Darnall
Culture, Sport and Leisure (including Parks)	Councillor Isobel Bowler	Mosborough
Communities and Inclusion	Councillor Mazher Iqbal	Darnall
Environment, Recycling and Streetscene	Councillor Jack Scott	Arbourthorne
Cabinet Committee Highways	Councillors Leigh Bramall, Isobel Bowler, Harry Harpham and Bryan Lodge	
<i>Cabinet Highways Committee Substitute Members:-</i>	Councillors Julie Dore, Jackie Drayton, Mazher Iqbal, Mary Lea and Jack Scott	
Cabinet Advisers:-		
Portfolio:-		
Finance and Resources	Councillor Ian Saunders	Beighton
Business, Skills and Development	Councillor Chris Rosling-Josephs	Beighton
Homes and Neighbourhoods	Councillor Tony Damms	Southey
Children, Young People and Families	Councillor Denise Fox	Birley

Health, Care and Independent Living	Councillors Jenny Armstrong and Ben Curran	Manor Castle and Walkley
Culture, Sport and Leisure	Councillor David Barker	Mosborough
Communities and Inclusion	Councillors Karen McGowan and Geoff Smith	Birley and Crookes
Environment, Recycling and Streetscene	Councillor Nikki Bond	Nether Edge

SHADOW CABINET MEMBERS 2013/14

Title/Post	Name	Ward
Spokespersons (Shadow Cabinet):-		
Portfolio:-		
Leader	Councillor Shaffaq Mohammed	Broomhill
Finance and Resources	Councillor Andrew Sangar	Fulwood
Homes and Neighbourhoods	Councillor Penny Baker	Ecclesall
Children, Young People and Families	Councillor Colin Ross (Deputy Leader)	Dore and Totley
Business, Skills and Development (including Transport)	Councillor Ian Auckland	Graves Park
Health, Care and Independent Living	Councillor Roger Davison	Ecclesall
Culture, Sport and Leisure (including Parks)	Councillor Alison Brelsford	Stocksbridge and Upper Don

Communities and Inclusion	Councillor David Baker	Stannington
Environment, Recycling and Streetscene	Councillor Joe Otten	Dore and Totley

7. ESTABLISHMENT OF COUNCIL COMMITTEES IN 2013/14 AND APPOINTMENT OF MEMBERS TO SERVE ON THOSE COMMITTEES

RESOLVED: On the Motion of Councillor Pat Midgley, seconded by Councillor Penny Baker, that the City Council:-

- (a) notes the political proportionality framework and the illustrative example of how this may be applied in 2013/14, as set out in the report circulated with the agenda for this meeting;
- (b) agrees that the terms of reference of Council Committees in 2013/14 be as currently set out in the Constitution, subject to the incorporation of new terms of reference and remit of the Overview and Scrutiny Management Committee, the establishment of a single Planning and Highways Committee, and the abolition of the Community Assemblies, as described in the report, and authority be given for the Constitution to be amended accordingly;
- (c) (i) approves the sizes of individual Committees to be subject to proportional balance and the initial allocation of seats to political groups on individual Committees before final adjustment, as set out in the report; (ii) agrees that, in order to ensure that each political group has the required number of seats overall in comparison to the total number of seats available on Committees to reflect their composition on the Council as a whole, the Liberal Democrat Group's adjustments of six seats be from (A) the Safer and Stronger Communities Scrutiny and Policy Development Committee, the Licensing Committee and the Appeals and Collective Disputes Committee, with those seats being allocated to the Green Group and (B) the Planning and Highways Committee, the Admissions Committee and the Senior Officer Employment Committee with those seats being allocated to the Labour Group; and (iii) approves the appointment of Members to all Council Committees to reflect the arrangements now agreed and the wishes of the political groups, in accordance with the schedule circulated at the meeting (and including substitutes where appropriate), and, for the purposes of Council Procedure Rule 25.4, the consent of the Council be given in any case where a Member chooses not to be appointed to serve on any Scrutiny or Regulatory Committee;
- (d) agrees to disapply proportionality to the Senior Officer Employment Sub-Committees and the Appeals and Collective Disputes Sub-Committees for the reasons set out in paragraph 3.2.4 of the report, and to the Standards Committee for the reasons set out in paragraph 3.3.2 of the report;

- (e) confers its powers of review and scrutiny of local health services, including the power of referral to the Secretary of State for Health, to the Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee, as per the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013;
- (f) notes that the effect of the establishment of Council Committees for 2013/14 upon the Special Responsibility Allowance element of the budget for Members' Allowances will be set out in the motion to be approved later at the meeting in relation to the Members' Allowances Scheme for 2013/14; and
- (g) determines that political proportionality be reviewed in December each year to reflect any changes to the political composition of the Council occurring since the annual meeting of the Council.

MEMBERSHIP OF COUNCIL COMMITTEES 2013/14

Title/Post	Labour	Liberal Democrat	Green/Other
Scrutiny and Policy Development Committees:-			
(1) Children, Young People and Family Support	Cllrs Gill Furniss, Talib Hussain, Mohammad Maroof, Lynn Rooney, Karen McGowan, Helen Mirfin-Boukouris, Ray Satur, Nikki Sharpe and Stuart Wattam	Cllrs Colin Ross, Andrew Sangar, Diana Stimely and Cliff Woodcraft	Jules Jones (Parent Governor Representative - to 31/7/15), Gillian Foster, Joan Stratford (Diocese Reps) Alison Warner (School Governor Representative)
(2) Economic and Environmental Wellbeing	Cllrs Jayne Duun, Terry Fox, Bob Johnson, Steve Jones, George Lindars-Hammond, Cate McDonald, Tim Rippon and Steve Wilson	Cllrs Ian Auckland, Trevor Bagshaw, Alison Brelsford and Joe Otten	

(3) Healthier Communities & Adult Social Care	Cllrs Janet Bragg, John Campbell, Tony Downing, Adam Hurst, martin Lawton, Mick Rooney, Jackie Satur, Garry Weatherall and Joyce Wright	Cllrs Sue Alston, Katie Condliffe, Roger Davison and Diana Stimely.	Alice Riddell, Helen Rowe and Anne Ashby (Link Representatives) (Observers)
(4) Safer and Stronger Communities	Cllrs David Barker, Sheila Constance, Richard Crowther, Ben Curran, Denise Fox, Qurban Hussain, Sioned-Mair Richards, Peter Rippon, Chris Weldon and Phillip Wood	Cllrs Penny Baker, Simon Clement-Jones and Rob Frost	Cllr Rob Murphy
(5) Overview & Scrutiny Management Committee	Cllrs Gill Furniss, Mick Rooney, Chris Weldon and Cate McDonald	Cllrs Ian Auckland, Penny Baker, Roger Davison and Andrew Sangar	

<p><i>Scrutiny Committee</i> <i>Substitute Members:-</i></p>	<p>(5 vacancies)</p>	<p>(5) vacancies</p>	<p>Cllr Jillian Creasy</p>
<p>Statutory/Regulatory Committees:-</p> <p>Planning and Highways Committee:-</p> <p><i>Planning and Highways Committee</i> <i>Members:-</i></p>	<p>Cllrs Janet Bragg, Tony Downing, Jayne Dunn, Ibrar Hussain, Bob Johnson, Alan Law, Peter Price, Peter Rippon, Joyce Wright and Garry Weatherall</p> <p>Cllrs Tony Damms, Talib Hussain, Mohammad Maroof and Ian Saunders</p>	<p>Cllrs Trevor Bagshaw, David Baker and Bob McCann</p>	
<p>Licensing Committee</p>	<p>Cllrs Jenny Armstrong, David Barker, Nikki Bond, Neale Gibson, Adam Hurst, George Lindars-Hammond, John Robson, Nikki Sharpe, Clive Skelton, Stuart Wattam and Phillip Wood</p>	<p>Cllr Cliff Woodcraft (2 vacancies)</p>	<p>Cllr Jillian Creasy</p>
<p>Audit Committee</p>	<p>Cllrs Martin Lawton, Ray Satur, Helen Mirfin-Boukouris</p>	<p>Cllrs Anders Hanson and Joe Otten</p>	<p>Beryl Seaman and Rick Plews (Independent Co-</p>

	and Steve Jones		optees) (Until 19 th May 2015)
Admissions Committee <i>(Substitute Members to be appointed by the Chief Executive in consultation with the relevant Cabinet Portfolio Member or Opposition Spokesperson, as appropriate)</i>	Cllrs Chris Rosling-Josephs, Talib Hussain, Martin Lawton, Ian Saunders, Nikki Sharpe and Clive Skelton	Cllr Andrew Sangar	
Senior Officer Employment Committee	Cllrs Julie Dore, Harry Harpham, Leigh Bramall, Isobel Bowler, Jackie Drayton, Mazher Iqbal, Mary Lea, Bryan Lodge and Jack Scott, (3 vacancies)	Cllrs David Baker, Shaffaq Mohammed and Colin Ross	
Appeals and Collective Disputes Committee	Cllrs Terry Fox (Chair), Denise Fox, Neale Gibson, Cate McDonald, Pat Midgley, Nikki Sharpe and Geoff Smith, (4) vacancies	Cllrs David Baker, Bob McCann and Denise Reaney	Cllr Jillian Creasy
Standards Committee	Cllrs Alan Law, Bryan Lodge, Pat Midgley and Clive Skelton, (1) vacancy	Cllrs David Baker, Penny Baker and Roger Davison	John Atkinson, Edward Fleming and Alan Casbolt (independent co-optees) and 1 Parish Council co-optee (to be selected for each meeting from a pool of 3 nominees)
Independent Remuneration Panel			Abtisam Mohammed (to 6/2/14), David Baldwin (to 6/2/15), Lynda Hinxman (to 6/2/15) and Mark

			Power (to 6/2/17)
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8. APPOINTMENTS TO OTHER COUNCIL PANELS, GROUPS ETC. AND TO EXTERNAL BODIES

RESOLVED: On the Motion of Councillor Pat Midgley, seconded by Councillor Penny Baker, that:-

- (a) approval be given to the establishment, with the suggested memberships shown, of the Council panels, working groups etc set out in the schedule circulated at the meeting;
- (b) approval be given to the appointment of Members to serve on external bodies, also as set out in the schedule now circulated;
- (c) as respects the appointment of Members to its various bodies, where vacancies exist or in cases of urgency, the Chief Executive, in consultation with the relevant Cabinet Portfolio Member or Opposition Spokesperson(s), as appropriate, be authorised to appoint Members to serve on such bodies, as necessary, on the understanding that details of such appointments will be reported to the next or subsequent meetings of the Council; and
- (d) as respects the appointment of representatives to serve on outside bodies, where vacancies exist or in cases of urgency, the Chief Executive, in consultation with the relevant Cabinet Portfolio Member or Opposition Spokesperson(s), as appropriate, be authorised to nominate representatives to serve on such bodies, as necessary, on the understanding that details of such nominations will be reported to the next or subsequent meetings of the Council.

COUNCIL BODIES ETC AND EXTERNAL BODIES 2013/14

Title/Post	Labour	Liberal Democrat	Green/Other
Complaints Review Panel			1 Independent Chair and 2 further independent members
School Admissions Forum	(3) vacancies	(1) vacancy	
Standing Advisory Council for Religious Education	(1) vacancy	(1) vacancy	

Local Action Partnership Chair's			
North East	Cllr Peter Price		
East	Cllr Pat Midgley		
South East	Cllr Ray Satur		
Central	Cllr Neale Gibson		
North	Cllr Garry Weatherall		
South	Cllr Steve Jones		
South West		(1) vacancy	
Champions:			
Older People's	(1) vacancy		
Sexual Health	(1) vacancy		
Younger People's	(1) vacancy		
Access Liaison Group	(3) vacancies	(1) vacancy	
Adoptions and Fostering Panel	(3) vacancies	(3) vacancies	
Allotments and Leisure Gardens Advisory Group	(3) vacancies	(1) vacancy	(1) vacancy
Building Schools for the Future Strategic Board	(3) vacancies	(1) vacancy	
Corporate Joint Committee with Trade Unions	(10) vacancies		
Corporate Members' Group	(4) vacancies	(3) vacancies	(1) vacancy
Corporate Parenting Panel	(5) vacancies	(2) vacancies	
Cycle Forum	(1) vacancy	(1) vacancy	(1) vacancy
Portfolio Joint Consultative Committees:-			
<i>Communities</i>	(1) vacancy		

<i>Place</i>	(1) vacancy		
<i>Children, Young People and Families</i>	(1) vacancy		
<i>Resources</i>	(1) vacancy		
Disabled Persons Housing Strategy Monitoring and Scrutiny Group	(2) vacancies	(1) vacancy	
East End Strategy Group	(5) vacancies	(1) vacancy	
Environmental Performance Working Party	(4) vacancies	(2) vacancies	(1) vacancy
Fairer Charging Commission	(2) vacancies	(1) vacancy	
Fairtrade Working Group	(1) vacancy	(1) vacancy	(1) vacancy
Information Services Steering Group	(5) vacancies	(2) vacancies	
Member Development Cross Party Working Group	(5) vacancies	(2) vacancies	(1) vacancy
Monitoring and Advisory Board (Adult Services)	(3) vacancies	(1) vacancy	
Motorists Forum	(1) vacancy	(1) vacancy	
Planning Committee Advisory Group	(5) vacancies	(2) vacancies	(1) vacancy
Planning Policy Advisory Group	(6) vacancies	(3) vacancies	(1) vacancy
Policy Working Group (Labour)	All Members of the Group		
Policy Working Group (Liberal Democrat)		All Members of the Group	
Policy Working Group (Green)			All Members of the Group
Sheffield Conservation Advisory Group	(1) vacancy	(1) vacancy	

Walking Forum	(1) vacancy	(1) vacancy	
Joint Bodies (no. of places):-			
South Yorkshire Joint Authorities:-			
<i>Fire and Rescue (5)</i>	Cllrs Terry Fox, Ibrar Hussain, Sioned-Mair Richards and Jackie Satur	Cllr Colin Ross	
<i>Integrated Transport (5)</i>	Cllrs, Leigh Bramall, Jayne Dunn, Bob Johnson and Tim Rippon	Cllr Ian Auckland	
<i>Pensions (5)</i>	Cllrs John Campbell, Martin Lawton, and Lynn Rooney	Cllrs David Baker and Andrew Sangar	
South Yorkshire Police and Crime Panel (4)	Cllrs Harry Harpham, Talib Hussain and Helen Mirfin-Boukouris	Cllr Roger Davison	

9. ARRANGEMENTS FOR COUNCIL MEETINGS

RESOLVED: On the Motion of Councillor Pat Midgley, seconded by Councillor Penny Baker, that:-

- (a) (i) ordinary meetings of Full Council in the Municipal Year 2013/14 be held in the Town Hall at 2.00 p.m. on the first Wednesday in every month except March, May and August, i.e. on the following dates:- 5th June 2013; 3rd July 2013; 4th September 2013; 2nd October 2013; 6th November 2013; 4th December 2013; 8th January 2014; 5th February 2014; and 2nd April, 2014;
- (ii) the special meeting of the Council for the purposes of approving a Revenue Budget and Capital Programme and setting the Council Tax for the Financial Year 2014/15 be held on Friday 7th March 2014 at 2.00 p.m. in the Town Hall; and

(iii) the annual general meeting of the Council in 2014 be held, provisionally, on Wednesday, 21st May 2014 at 11.30 a.m. in the Town Hall, subject to the date of the Municipal elections in 2014 going ahead on 1st May 2014 and not being combined with the 2014 European Parliamentary elections on a later date;

- (b) in accordance with Council Procedure Rule 10.2, the formula for the order in which Notices of Motion shall be listed on the Council Summons in the Municipal Year 2013/14 shall be as follows:-

June 2013 - Green/Labour/Labour/Lib Dem/Labour/Labour/Lib Dem, repeated

July - Labour/Labour/Lib Dem/Labour/Labour/Lib Dem/Green, repeated

September - Lib Dem/Labour/Labour/Lib Dem/Labour/Labour/Green, repeated

October - Labour/Labour/Lib Dem/Labour/Labour/Lib Dem/Green, repeated

November - Labour/Labour/Lib Dem/Labour/Labour/Lib Dem/Green, repeated

December - Lib Dem/Labour/Labour/Lib Dem/Labour/Labour/Green, repeated

February 2014 - Labour/Labour/Lib Dem/Labour/Labour/Lib Dem/Green, repeated

April - Labour/Labour/Lib Dem/Labour/Labour/Lib Dem/Green, repeated

(Note: This formula is based on the relative size of the Party Groups:-
Labour 71.4% of members = 62.5% of meetings/5 of the 8 meetings
Lib Dem 26.2% of members = 25% of meetings/2 of the 8 meetings
Green 2.4% of members = 12.5% of meetings/1 of the 8 meetings)

10. MEMBERS ALLOWANCES 2013/14 AND ONWARD

Suspension of Council Procedure Rule

Prior to the commencement of this item of business, it was RESOLVED: on the Motion of Councillor Pat Midgley, seconded by Councillor Harry Harpham, that Council does, for the duration of this item, suspend Council Procedural Rule 17.11(a) giving the mover of the motion a right of reply.

It was moved by Councillor Mary Lea, seconded by Councillor Bryan Lodge, that the following recommendations of the Cabinet at its meeting held on 8 May 2013 in

relation to the Members' Allowances Scheme for the remainder of 2013/14 and onward be confirmed:-

“RESOLVED: That Cabinet:-

- (a) refers the report to the Annual Meeting of the Council, to be held on 15 May 2013;
- (b) notes that it is the intention of the Administration not to apply to Councillors' allowances the 1% pay rise awarded to Council employees and all public sector workers for 2013/14; and
- (c) notes that the administration is to consult with all political groups on the Council in respect of the report and its recommendations, prior to the annual meeting of the Council.”

Whereupon, it was moved by Councillor Julie Dore, seconded by Councillor Harry Harpham, that the recommendations of the Cabinet at its meeting held on 8th May, 2013 in relation to the Members' Allowances Scheme for the remainder of 2013/14 and onward, be replaced by the following resolution:-

RESOLVED: That this Council:-

- (a) thanks the members of the Independent Remuneration Panel for their report;
- (b) (i) confirms that allowances will be frozen again as they have been since April 2010 and Councillors will not be taking the 1% pay rise awarded to council employees and all public sector workers for 2013/14 despite the long standing agreement that councillors' allowances mirror the public sector pay award;

(ii) notes the following comments from the report of the Panel - “The Panel nevertheless recommends that the Council gives consideration to the comparatively low levels of allowances generally, but particularly in relation to its Leader and Executive Members, when next amending its Members' Allowances Scheme”;
- (iii) further notes that due to the current financial position of the Council, savings of £50 million have been made in this year's budget and believes it would not be appropriate to increase the level of Special Responsibility Allowance awarded to any position when the Council is having to make such heavy cuts;
- (iv) further notes the following comments from the report of the Panel - “The Panel notes that the role of Cabinet Advisor is paid at the same level as the Chairs of the Regulatory Committees (Planning and Highways Committee and Licensing Committee), yet has no formal decision-making responsibilities unlike the Chairs of those Committees. It also notes that Sheffield pays a relatively high rate of allowance for that role in comparison to other Core Cities and neighbouring authorities, both in actual monetary value and in terms of the differential with the allowances paid to Cabinet Members. For

these reasons, the Panel recommends that the Council reviews the level of its allowance for the role of Cabinet Advisor”;

(v) therefore proposes to reduce the level of Special Responsibility Allowance awarded to Cabinet Advisers, in line with the recommendations of the Panel;

(vi) acknowledges that this reduction in the level of Special Responsibility Allowance for Cabinet Advisers is in addition to a reduction in the number of Cabinet Advisers in recent years by 4 Cabinet Adviser positions, from 14 in 2010/11 to the current level of 10;

(vii) notes the following comments from the report of the Panel - “The Panel notes that the roles of Shadow Cabinet Member and Shadow Cabinet Assistant are not roles recognised by a large majority of other Core Cities or neighbouring authorities for the purposes of the payment of Special Responsibility Allowances. It also notes that some authorities allocate Special Responsibility Allowances to opposition groups according to the size of the group, whereas no such formula exists in Sheffield’s Scheme. Furthermore, unlike in Sheffield’s Scheme (which only recognises the leader of the largest opposition group on the Council), all opposition group leaders and whips are recognised in some authorities’ schemes. The Panel recognises the need to adequately support the opposition groups but acknowledges that its roles are that of spokesperson, challenger, scrutineer etc and do not include responsibility for decision-making. For this reason, the Panel recommends that the Council reviews its arrangements for providing Special Responsibility Allowances to members of opposition groups on the Council”;

(viii) therefore proposes to introduce a formula to allocate Special Responsibility Allowances to opposition groups according to the size of the group, in line with the recommendations of the Panel;

(ix) notes that the introduction of a formula to allocate Special Responsibility Allowances to opposition groups brings the number of Special Responsibility Allowances awarded to Opposition Members more into line with the practice in other authorities;

(x) confirms that changes to opposition group Special Responsibility Allowances does not impact on the status of the Shadow Cabinet; and

(xi) further confirms that as a result of the full range of changes to Special Responsibility Allowances in 2013/14, members of the ruling group will be subject to a greater total level of savings than Opposition Members;

(c) accordingly, and having regard to the recommendations contained in the Panel’s report, together with the information contained in the report of the Executive Director, Resources, now submitted, a Members’ Allowances Scheme comprising the arrangements approved and adopted by the City Council at its meeting held on 3rd March, 2010, be approved and adopted with immediate effect for the remainder of 2013/14 and onwards, with the following variations in relation to the responsibilities/duties in respect of which Special

Responsibility Allowances are to be made available, and the rates of those Allowances:-

- (i) the posts of Chairs of Community Assemblies be removed from Band B1 and, on a provisional basis pending the outcome of the consultation currently being undertaken on locality management arrangements, 7 posts of Local Action Partnership Chair be established with a Special Responsibility Allowance to be included in Band B2, and be payable from the date of formal approval of the new locality management arrangements;
 - (ii) the role of Lead Member for Scrutiny be formally recognised within the Scheme, but in view of the current structure and delivery of the scrutiny function in the Council, the role be included in Band B1 along with the posts of Chairs of the Scrutiny and Policy Development Committees (one of whom is also appointed to perform the role of Lead Member);
 - (iii) the post of Leader of the largest group (not forming the Executive) be retained at Band B1 but be redesignated as "Leader of Opposition Groups" and be made subject to a qualifying threshold whereby it becomes payable to leaders of opposition groups with more than 20% of the membership of the Council;
 - (iv) the posts of Cabinet Adviser be removed from Band B2 and placed on a new Band to be established with a rate of allowance at the mid-point between Band B2 and Band C;
 - (v) no change be made at this point to the level of the allowance for the role of Chair of Planning and Highways Committee (i.e. Band B2), irrespective of the introduction of a single Committee in 2013/14; and
 - (vi) the posts of Shadow Cabinet Member (on Band B2) and Shadow Cabinet Assistant (on Band C) be removed and new posts of Opposition Group Office Holders be established on Band B2, and the number of posts for which that allowance is payable be made subject to a qualifying threshold as follows:-
 - with more than 40% membership of the Council (3);
 - with more than 30% membership of the Council (2)
 - with more than 20% membership of the Council (1)
- (d) accordingly, a new Schedule 1 to the Members' Allowances Scheme (which specifies the special responsibilities in respect of which Special Responsibility Allowances are payable, and the amounts of those allowances per annum) be approved as follows:-

Leader (£18,167.68)

Band A (£9,083.86)

- Deputy Leader
- Cabinet Members

Band B (£7,509.32)

- Lead Member for Scrutiny
- Chairs of Scrutiny and Policy Development Committee
- Leader of Opposition Groups with more than 20% of the membership of the Council

Band C (£5,268.63)

- Chair of Planning and Highways Committee
- Chair of Licensing Committee
- Local Action Partnership Chair
- Opposition Group Office Holders-
 - with more than 40% membership of the Council (3)
 - with more than 30% membership of the Council (2)
 - with more than 20% membership of the Council (1)

Band D (£4,148.29)

- Cabinet Adviser

Band E (£3,027.95)

- Deputy Chair of Licensing Committee

Pensions Authority

- Member (£3,385.22)
- Chair (£11,207.97)
- Vice Chair (£5,603.99)

- (e) arrangements be made for role descriptions to be produced and published on the Council's website for each of the roles for which Special Responsibility Allowances are paid;
- (f) it be made explicit in the Scheme that the dependent carers' allowance would not be paid where caring duties have been performed by a member of the Councillor's immediate family;
- (g) (i) as regards the annual index-linked increase, it be confirmed that, as in previous years, the annual index in relation to Basic, Special Responsibility (including the Pensions Authority), Co-optees and Dependent Carers' Allowances shall be the average percentage officer pay award in Sheffield, and in relation to travel and subsistence, the annual index shall be the relevant officer rates agreed from time to time; such arrangements to be implemented for a period of four years and (ii) however, no annual increase be implemented during 2013/14 in relation to Basic, Special Responsibility (including the Pensions Authority), Co-optees and Dependent Carers' Allowances;
- (h) the revised Scheme for 2013/14 appended to this amendment, which incorporates the changes set out in paragraphs (c), (d), (f) and (g) above, and contains (in the interests of enhancing clarity and transparency) more comprehensive detail on the current arrangements for the availability and payment of travel and subsistence allowances and definition of "approved duties", be approved;
- (i) it be noted that Sheffield is to relinquish its chairship of the South Yorkshire Pensions Authority with effect from 2013/14, and that this will result in a financial saving to the Council; and
- (j) it be noted that the effect of the revisions to the Special Responsibility Allowance aspects of the Members' Allowances Scheme and the appointments to be made earlier at this meeting to positions of special

responsibility, results in a full year saving to the Members' Allowances budget totalling approximately £96K and an in-year saving for the remainder of 2013/14 of approximately £84K (see calculations below), and the freezing of Members' allowances in 2013/14 avoids a further cost pressure on that budget of 1% in 2013/14 (approximately £15K).

Savings calculation:

Special Responsibility Allowances:

- Chairs of Community Assemblies/Local Action Partnership Chair – 7 reduced allowances of £2,240.69 = £15,684.83;
- Cabinet Advisers – 10 reduced allowances of £1,120.34 = £11,203.40;
- Chair of Planning & Highways Cttee – 1 less allowance of £5,268.63;
- Shadow Cabinet Members/Opposition Group Office Holders – 7 less allowances of £5,268.63 = £36,880.41; and
- Pensions Authority Chair – 1 less allowance of £11,207.97.

Total SRA saving = £80,245.24 + 20% NI & Superannuation costs (actual savings depend on the individual circumstances of the Members affected) = £96,294.29. 10.5 months to end of financial year = 2013/14 SRA saving of approximately £84,257.50.

Plus cost pressure saving of approximately £15,000 due to non-implementation of annual increase on allowances in 2013/14.

Total approximate savings for 2013/14 of £99K.

On being put to the vote, the amendment was carried.

It was then moved by Councillor Shaffaq Mohammed, seconded by Councillor Colin Ross, as an amendment, that the recommendations of the Cabinet at its meeting held on 8th May, 2013 in relation to the Members' Allowances Scheme for the remainder of 2013/14 and onward, be replaced by the following resolution:-

“RESOLVED: That this Council:-

- (a) thanks the members of the Independent Remuneration Panel for their report;
- (b) regrets that a cross-party agreement could not be reached on members' allowances;
- (c) recommends that a cross-party group should be immediately formed to seek consensus on a future scheme; and
- (d) accordingly, agrees that the interim Members' Allowances Scheme for 2013/14 approved by this Council at its meeting held on 1st March, 2013, be continued to be implemented from 15th May, 2013 until a new Scheme is approved by the Council at its meeting to be held on 5th June, 2013, informed by the work of the cross-party group.”

On being put to the vote, the amendment was negated.

It was then moved by Councillor Jillian Creasy, seconded by Councillor Robert Murphy, as an amendment, that the recommendations of the Cabinet at its meeting held on 8th May, 2013 in relation to the Members' Allowances Scheme for the remainder of 2013/14 and onward, be replaced by the following resolution:-

“RESOLVED: That this Council:-

- (a) thanks the members of the Independent Remuneration Panel for their report;
- (b) supports the intention of the Administration not to apply to Councillors' allowances the 1% pay rise awarded to Council employees and all public sector workers for 2013/14;
- (c) notes that the Administration did not consult in any meaningful sense with all political groups on the Council in respect of the report and its recommendations, prior to the annual meeting of the Council;
- (d) requests an urgent meeting of the Corporate Members Group in order to find a cross party solution to the challenge of meeting the target saving of £100,000 on Members budgets; and
- (e) accordingly, agrees that the interim Members' Allowances Scheme for 2013/14 approved by this Council at its meeting held on 1st March, 2013, be continued to be implemented from 15th May, 2013 until a new Scheme is approved by the Council, informed by the work of the Corporate Members Group.”

On being put to the vote, the amendment was negated.

The original Motion, as amended, was then put as a Substantive Motion in the following form and carried:-

RESOLVED: That this Council:-

- (a) thanks the members of the Independent Remuneration Panel for their report;
- (b) (i) confirms that allowances will be frozen again as they have been since April 2010 and Councillors will not be taking the 1% pay rise awarded to council employees and all public sector workers for 2013/14 despite the long standing agreement that councillors' allowances mirror the public sector pay award;
- (ii) notes the following comments from the report of the Panel -
“The Panel nevertheless recommends that the Council gives

consideration to the comparatively low levels of allowances generally, but particularly in relation to its Leader and Executive Members, when next amending its Members' Allowances Scheme”;

(iii) further notes that due to the current financial position of the Council, savings of £50 million have been made in this year's budget and believes it would not be appropriate to increase the level of Special Responsibility Allowance awarded to any position when the Council is having to make such heavy cuts;

(iv) further notes the following comments from the report of the Panel - “The Panel notes that the role of Cabinet Advisor is paid at the same level as the Chairs of the Regulatory Committees (Planning and Highways Committee and Licensing Committee), yet has no formal decision-making responsibilities unlike the Chairs of those Committees. It also notes that Sheffield pays a relatively high rate of allowance for that role in comparison to other Core Cities and neighbouring authorities, both in actual monetary value and in terms of the differential with the allowances paid to Cabinet Members. For these reasons, the Panel recommends that the Council reviews the level of its allowance for the role of Cabinet Advisor”;

(v) therefore proposes to reduce the level of Special Responsibility Allowance awarded to Cabinet Advisers, in line with the recommendations of the Panel;

(vi) acknowledges that this reduction in the level of Special Responsibility Allowance for Cabinet Advisers is in addition to a reduction in the number of Cabinet Advisers in recent years by 4 Cabinet Adviser positions, from 14 in 2010/11 to the current level of 10;

(vii) notes the following comments from the report of the Panel - “The Panel notes that the roles of Shadow Cabinet Member and Shadow Cabinet Assistant are not roles recognised by a large majority of other Core Cities or neighbouring authorities for the purposes of the payment of Special Responsibility Allowances. It also notes that some authorities allocate Special Responsibility Allowances to opposition groups according to the size of the group, whereas no such formula exists in Sheffield's Scheme. Furthermore, unlike in Sheffield's Scheme (which only recognises the leader of the largest opposition group on the Council), all opposition group leaders and whips are recognised in some authorities' schemes. The Panel recognises the need to adequately support the opposition groups but acknowledges that its roles are that of spokesperson, challenger, scrutineer etc and do not include responsibility for decision-making. For this reason, the Panel recommends that the Council reviews its

arrangements for providing Special Responsibility Allowances to members of opposition groups on the Council”;

(viii) therefore proposes to introduce a formula to allocate Special Responsibility Allowances to opposition groups according to the size of the group, in line with the recommendations of the Panel;

(ix) notes that the introduction of a formula to allocate Special Responsibility Allowances to opposition groups brings the number of Special Responsibility Allowances awarded to Opposition Members more into line with the practice in other authorities;

(x) confirms that changes to opposition group Special Responsibility Allowances does not impact on the status of the Shadow Cabinet; and

(xi) further confirms that as a result of the full range of changes to Special Responsibility Allowances in 2013/14, members of the ruling group will be subject to a greater total level of savings than Opposition Members;

(c) accordingly, and having regard to the recommendations contained in the Panel’s report, together with the information contained in the report of the Executive Director, Resources, now submitted, a Members’ Allowances Scheme comprising the arrangements approved and adopted by the City Council at its meeting held on 3rd March, 2010, be approved and adopted with immediate effect for the remainder of 2013/14 and onwards, with the following variations in relation to the responsibilities/duties in respect of which Special Responsibility Allowances are to be made available, and the rates of those Allowances:-

(vii) the posts of Chairs of Community Assemblies be removed from Band B1 and, on a provisional basis pending the outcome of the consultation currently being undertaken on locality management arrangements, 7 posts of Local Action Partnership Chair be established with a Special Responsibility Allowance to be included in Band B2, and be payable from the date of formal approval of the new locality management arrangements;

(viii) the role of Lead Member for Scrutiny be formally recognised within the Scheme, but in view of the current structure and delivery of the scrutiny function in the Council, the role be included in Band B1 along with the posts of Chairs of the Scrutiny and Policy Development Committees (one of whom is also appointed to perform the role of Lead Member);

(ix) the post of Leader of the largest group (not forming the Executive) be retained at Band B1 but be redesignated as

“Leader of Opposition Groups” and be made subject to a qualifying threshold whereby it becomes payable to leaders of opposition groups with more than 20% of the membership of the Council;

- (x) the posts of Cabinet Adviser be removed from Band B2 and placed on a new Band to be established with a rate of allowance at the mid-point between Band B2 and Band C;
- (xi) no change be made at this point to the level of the allowance for the role of Chair of Planning and Highways Committee (i.e. Band B2), irrespective of the introduction of a single Committee in 2013/14; and
- (xii) the posts of Shadow Cabinet Member (on Band B2) and Shadow Cabinet Assistant (on Band C) be removed and new posts of Opposition Group Office Holders be established on Band B2, and the number of posts for which that allowance is payable be made subject to a qualifying threshold as follows:-

- with more than 40% membership of the Council (3);
- with more than 30% membership of the Council (2)
- with more than 20% membership of the Council (1)

- (d) accordingly, a new Schedule 1 to the Members’ Allowances Scheme (which specifies the special responsibilities in respect of which Special Responsibility Allowances are payable, and the amounts of those allowances per annum) be approved as follows:-

Leader (£18,167.68)

Band A (£9,083.86)

- Deputy Leader
- Cabinet Members

Band B (£7,509.32)

- Lead Member for Scrutiny
- Chairs of Scrutiny and Policy Development Committee
- Leader of Opposition Groups with more than 20% of the membership of the Council

Band C (£5,268.63)

- Chair of Planning and Highways Committee
- Chair of Licensing Committee
- Local Action Partnership Chair
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- Member (£3,385.22)
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- (g) (i) as regards the annual index-linked increase, it be confirmed that, as in previous years, the annual index in relation to Basic, Special Responsibility (including the Pensions Authority), Co-optees and Dependent Carers' Allowances shall be the average percentage officer pay award in Sheffield, and in relation to travel and subsistence, the annual index shall be the relevant officer rates agreed from time to time; such arrangements to be implemented for a period of four years and (ii) however, no annual increase be implemented during 2013/14 in relation to Basic, Special Responsibility (including the Pensions Authority), Co-optees and Dependent Carers' Allowances;
- (h) the revised Scheme for 2013/14 appended to this amendment, which incorporates the changes set out in paragraphs (c), (d), (f) and (g) above, and contains (in the interests of enhancing clarity and transparency) more comprehensive detail on the current arrangements for the availability and payment of travel and subsistence allowances and definition of "approved duties", be approved;
- (i) it be noted that Sheffield is to relinquish its chairship of the South Yorkshire Pensions Authority with effect from 2013/14, and that this will result in a financial saving to the Council; and
- (j) it be noted that the effect of the revisions to the Special Responsibility Allowance aspects of the Members' Allowances Scheme and the appointments to be made earlier at this meeting to positions of special responsibility, results in a full year saving to the Members' Allowances budget totalling approximately £96K and an in-year saving for the remainder of 2013/14 of approximately £84K (see calculations below), and the freezing of Members' allowances in 2013/14 avoids a further cost pressure on that budget of 1% in 2013/14 (approximately £15K).

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